

- A. **Title:** Requested amendment to Article VII – Operations Director of the VMC 2021 bylaws.
- B. **Rational:** Article VII – Operations Director is no longer necessary since the resignation of Mr. Doyle on January 3<sup>rd</sup>, 2024 and it's generally unnecessary to list specific employees in the VMC bylaws.
- C. **Current section wording:** Article VII – Operations Director

#### OPERATIONS DIRECTOR

Section 1. The position of Operations Director reports to the VMC President.

Section 2. The Operations Director will perform the tasks outlined in the Operations Standard Operating Procedure manual and as outlined in the Operations Director job description, as approved by the Board of Directors.

Section 3. The Operations Director will deliver to the Board of Directors, upon request, or on a periodic schedule:

- 1) A current and accurate user and fee schedule of all facility users
- 2) a verbal or written update of operational activities, to include (a) recurring users; (b) single time users; and, (c) special events.
- 3) Post an up to date copy of the user schedule in the Manager-On-Duty (MOD) office.

Section 4. The Operations Director will:

- 1) Recruit, interview, orient, train, schedule and support individuals for the tasks associated with the Security Manager and Manager-On-Duty (MOD) positions. Sources for support individuals include but are not limited to VMC members and members of community organizations.
- 2) Personally, perform the MOD tasks in the absence of trained individuals
- 3) Receive an annual performance review from the President who will then report said review to the Board of Directors

Section 5. Resignation and Removal.

1) The Operations Director may resign at any time by giving written notice to the Board of Directors. Any resignation shall take effect at the time specified therein, upon its acceptance by the Board.

2) The Board by a two-thirds majority vote may remove the Operations Director for just cause. The Operations Director shall be notified in writing prior to the meeting, and attend the meeting if desired, and will be offered the opportunity to rebut the action.

Section 6. Upon receipt of in-kind donations, not designated specifically for the VMC the Director will forward said donation to appropriate organization which has been previously vetted and approved as a recipient organization by the VMC Board of Directors.

D. **Proposed section wording:** None – Delete Article VII – Operations Director